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26 May 1969

MEMORANDUM FOR: Director of Communications

SUBJECT : Information Processing

REFERENCE : Memorandum from C/SSS to Office Information
Processing Coordinators dated 22 January 1969,
Subject: Office Information Processing Plans
and Requirements

1. We have taken your response to reference memorandum together with information available here in reports compiled for submission to the Executive Director-Comptroller and the Bureau of the Budget and produced the attached descriptions of information processing projects and plans in the Office of Communications. Our objective is to present to the Deputy Director for Support a composite picture of all support information processing projects and plans and to keep them current by periodic reporting.

2. Please review the attachments to be sure they are complete and accurate, fill in any blanks, and make any changes or additions you believe will help to clarify or improve the presentation. If any applications have been overlooked or if you have developed any recent plans for new ones, please add them with a full description for each according to the format we have used.

3. I would appreciate having these returned by 13 June 1969 with any changes or comments you may care to offer.



25X1A

Information Processing
Coordinator, DDS

Attachments

DDS/SSS/RHW:jms (26 May 1969)

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